

# Business Analyst

Location: [Minsk, Belarus](#) 

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## About Me:

Business analyst with experience working on projects in various fields of activity. I always do my best to understand customer's needs, help them to achieve their goals and make everybody happy.

## Key technologies:

MS Word, MS Excel, MS PowerPoint, Prezi, Google Docs, Google Sheets, Confluence, Draw.io, Photoshop, Axure, Jira, Trello.

## Work experience:

5 years

## Finished projects:

9

## Summary:

I had experience in business analysis and I really enjoy to work with strong projects. Have an ability to create documentations and prototypes in different ways. Supervisory, communicative. Result-driven and active, team work player, punctual, responsible, always willing to see customers point of view and help them to achieve their goals.

# Projects

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## Travel website, England

Business Analyst, duration 02.2018 – till now

### **Team:**

4 developers,

1 project manager,

1 business analyst.

### **Duties:**

- Communication with stakeholders, work with requirements;
- Requirements specification;
- CMS development (on WordPress base);
- Booking feature development;
- Payment systems integration;
- Other features development (different upgrades and enhancements of current solutions);
- CRM integration;
- External services integration;
- Work with Google analytics and Google Tag manager features;
- Work in SEO area (analyzing, preparing development recommendations);
- Assistance in UAT.

### **Technologies:**

MS Word, MS Excel, MS PowerPoint, Prezi, Google Docs, Google Sheets, Confluence, Draw.io, Photoshop, Axure, Jira, Trello.

# CRM system, Denmark

Business Analyst, duration 10.2017 – 01.2018

## **Description:**

CRM system development ( adopted to Customer's needs).

## **Team:**

5 developers,

1 QA engineer,

1 project manager,

1 business analyst.

## **Duties:**

- Business needs, business processes analysis;
- Communication with stakeholders, work with requirements;
- Requirements specification;
- Prototyping (Axure);
- Assistance in UAT.

## **Technologies:**

MS Word, MS Excel, MS PowerPoint, Prezi, Google Docs, Google Sheets, Confluence, Draw.io, Photoshop, Axure, Jira, Trello.

# Mapping tool development, Denmark

Business Analyst, duration 04.2017 – 09.2017

## **Description:**

Tool for customer's hotels mapping with suppliers' ones.

## **Team:**

5 developers,

2 QA engineers,

1 project manager,

1 business analyst.

## **Duties:**

- Business needs, business processes analysis;
- Communication with stakeholders, work with requirements;
- Requirements specification;
- Prototyping (Axure);
- Work with XML team, with Database team.

## **Technologies:**

MS Word, MS Excel, MS PowerPoint, Prezi, Google Docs, Google Sheets, Confluence, Draw.io, Photoshop, Axure, Jira, Trello.

# Booking application, England

Business Analyst, duration 12.2016 – 03.2017

## **Description:**

System for searching and booking hotels over the country.

## **Team:**

4 developers,

1 QA engineer,

1 project manager,

1 business analyst.

## **Duties:**

- Business needs, business processes analysis;
- Communication with stakeholders, work with requirements;
- Communication with suppliers;
- Requirements specification;
- Prototyping (Axure).

## **Technologies:**

MS Word, MS Excel, MS PowerPoint, Prezi, Google Docs, Google Sheets, Confluence, Draw.io, Photoshop, Axure, Jira, Trello.

# Real estate website, USA

Business Analyst, duration 07.2016 – 11.2016

## **Description:**

The client provides services for the provision of a database of announcements on the rental and sale of real estate. The ads contain descriptions of the objects, information about the infrastructure, photos, cost, contacts of the owner.

## **Team:**

3 developers,  
1 QA engineer,  
1 project manager,  
1 business analyst.

## **Duties:**

- Requirements specification;
- Communication with stakeholders, work with requirements.

## **Technologies:**

MS Word, MS Excel, MS PowerPoint, Prezi, Google Docs, Google Sheets, Confluence, Draw.io, Photoshop, Axure, Jira, Trello.

# Real estate landing page, England

Business Analyst, duration 02.2016 – 06.2016

## **Description:**

Real estate landing page development and Adwords campaigns leading.

## **Team:**

1 developer,  
1 project manager,  
1 business analyst.

## **Duties:**

- Solution performance analysis;
- Requirements specification;
- Communication with stakeholders, work with requirements.

## **Technologies:**

MS Word, MS Excel, MS PowerPoint, Prezi, Google Docs, Google Sheets, Confluence, Draw.io, Photoshop, Axure, Jira, Trello.

# Women's wear brand's SMM leading, England

Business Analyst, duration 01.2015 – 01.2016

## **Description:**

Development the online shop to discover a wide range of designer clothes, designer footwear and accessories.

## **Team:**

5 developers,

1 QA engineer,

1 project manager,

1 business analyst.

## **Duties:**

- Analyzing current solution effectivity;
- Communication with stakeholders, work with requirements;
- Preparing SMM strategy.

## **Technologies:**

MS Word, MS Excel, MS PowerPoint, Prezi, Google Docs, Google Sheets, Confluence, Draw.io, Photoshop, Axure, Jira, Trello.



# Fashion e-magazine development, USA

Business Analyst, duration 02.2014 – 12.2014

## **Description:**

The market store positions itself as a modern platform for selling clothes, shoes and accessories.

## **Team:**

4 developers,  
1 QA engineer,  
1 project manager,  
1 business analyst.

## **Duties:**

- Communication with stakeholders, work with requirements;
- Requirements specification;
- Front-end and CMS improvement (work with WordPress settings and plugins, HTML, CSS).

## **Technologies:**

MS Word, MS Excel, MS PowerPoint, Prezi, Google Docs, Google Sheets, Confluence, Draw.io, Photoshop, Axure, Jira, Trello.

# Beauty salon website development, USA

Business Analyst, duration 04.2013 – 01.2014

## **Description:**

We have created an online service for the beauty salon. Users can get acquainted with the range of provided services and also book one or another procedure.

## **Team:**

3 developers,  
1 QA engineer,  
1 project manager,  
1 business analyst.

## **Duties:**

- Business needs, business processes analysis;
- Communication with stakeholders, work with requirements;
- Solution development on WordPress base (work with specific plugins, tools, widgets);
- Booking tool specification;
- Small e-commerce solution (WooCommerce);
- Content strategy;
- Marketing strategy.

## **Technologies:**

MS Word, MS Excel, MS PowerPoint, Prezi, Google Docs, Google Sheets, Confluence, Draw.io, Photoshop, Axure, Jira, Trello.